

2010 Kamloops Energy Fair Registration Package

**McArthur Island Sports Centre
Saturday, June 19, 2010**

- Show hours:** Saturday, June 19 from 10 am to 4 pm
- Setup:** Friday, June 18 from 6:30 pm to 10 pm
Saturday, June 19 from 7 am to 10 am
- Takedown:** Saturday, June 19 from 4 pm
- Location:** McArthur Island Sports Centre
1665 Island Parkway Drive, Kamloops, BC
- Exhibit Booths:** Standard: 10' x 10' Double: 10' x 20'
- All booths are draped. Back walls 8' high. Side walls 3' high.
One 6' covered, skirted table and two chairs provided.
Electrical hookups and wireless internet available.
Outdoor space available (subject to demand).
- Pricing:** Standard \$225 Double \$350
Early registration discount of 10% to April 30
- Free Admission:** This event is FREE to the public.
- Registration:** Send completed form via post, fax or e-mail to the Kamloops Chapter of the BC Sustainable Energy Association.
- Venue details:** Curling rink has ceiling lights and concrete flooring.
Washrooms are located in lobby.
Security alarm system is in place.
Custodian onsite during setup and show.
- Marketing:** Your contact information and a description of your product or service will be printed in the event program (distributed to 30,000 homes) and posted on our website. The Energy Fair is promoted via a comprehensive media plan. Please refer to our Information Guide for details.
- Sponsorships:** Partnership opportunities are available. Please refer to our Information Guide for the benefits of joining us as a Kamloops Energy Fair partner.

2010 Kamloops Energy Fair Registration Form

Contact Information

Name _____	Title _____
Name of organization _____	
Street address or PO Box _____	
City _____	Postal Code _____
Phone _____	Email _____

Marketing Information (this information will be posted online and printed in the event program)

Name of Organization _____
Contact Person _____
Phone _____ Website _____
Describe your organization's sustainable energy products, services, or programs (40 words or less). Use your best marketing skills!

Booth Requirements

Standard (10' x 10')	Early bird rate (to April 30) \$200 <input type="checkbox"/>	Regular rate \$225 <input type="checkbox"/>
Double (10' x 20')	Early bird rate (to April 30) \$315 <input type="checkbox"/>	Regular rate \$350 <input type="checkbox"/>
Indoor space <input type="checkbox"/>	Outdoor space (subject to availability) <input type="checkbox"/>	
Do you have any special electrical requirements? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Would you like to be contacted regarding sponsorship opportunities? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Call us at (250) 318-6483 for non-profit rates .		We are GST-exempt.

Payment (due upon registration)

Date of registration _____	Amount due: _____
Cheque to BC Sustainable Energy Association <input type="checkbox"/> Credit card online at www.bcsea.org/energyfair <input type="checkbox"/>	

Signature & Declaration: I have read, understand and agree to abide by the BCSEA's Energy Fair Conditions.

Print name: _____ Signature: _____

2010 Kamloops Energy Fair Conditions

Payment of Account: Full payment is due upon registration. Early bird registrations must be received by April 30.

Cancellation/Refund Policy: Refunds of 50% of the exhibitor fee will be considered if a written request is received prior to June 1. Any refunds are at the discretion of Energy Fair management.

Alteration of Exhibits: The BCSEA reserves the right to alter exhibits, aisles, common carpets, feature size, and/or booth locations of those exhibits which unduly hamper visibility to other displays.

Products/Services Exhibited: Products exhibited are limited to those products and companies identified and approved on registration form.

Event Cancellation: The BCSEA reserves the right at all times to change the dates of the exhibition or to cancel the exhibition altogether in cases or circumstances beyond their control without compensation to exhibitors. All monies paid will be returned in the event of a show cancellation.

Insurance/Liability: All property exhibited is at the exhibitor's sole risk, and the BCSEA assumes no responsibility for lost, stolen or damaged items. **Exhibitors must have their own insurance.** The exhibitor shall hold the Energy Fair and the facility operator City of Kamloops harmless from damage or liability arising from any injury, loss, or damage to persons or property occurring on facility grounds.

Send registrations to:

BCSEA Kamloops
Box 3184
Kamloops, BC
V2C 6B8

E-mail: energyfair@bcsea.org

Phone (250) 318-6483 for more information and fax instructions.

Cheques are payable to:
BC Sustainable Energy Association

Online payments accepted at: www.bcsea.org/energyfair